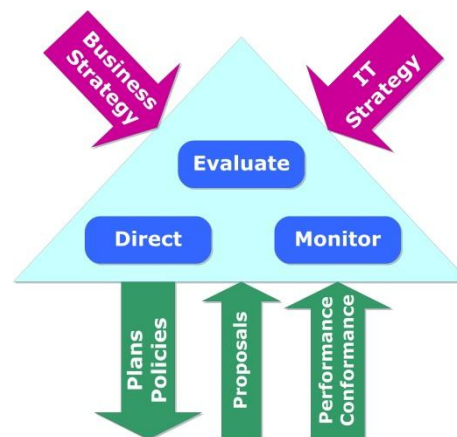


Inspiring Governance Training

About Governance

Project governance is a management framework that provides a logical, robust and repeatable management decision-making process, to ensure effective control of the organisation's projects, in alignment with corporate governance requirements. Projects are kept on track through effective project governance: setting up terms of reference and operating frameworks, defining boundaries, supporting the robust flow of information that is critical to success and ensuring that planning and execution are carried out in a way which ensures that projects deliver benefits. We base our approaches on AS/NZS 8016, PRINCE2, MSP and other accepted sources of guidance.



About Inspiring Projects

Inspiring Projects, a division of Aspire Australasia Pty Ltd, has been recognised by APMG International as an Accredited Training Organisation, licensed to deliver training in PRINCE2, MSP, P3O and other Best Management Practice products. We offer training throughout the Asia Pacific region. We were involved in development of the current versions of PRINCE2, MSP and AS/NZS 8015 (now ISO 38400), and bring this deep experience to our courses.

About our training

Our training is designed to assist people and organisations to quickly develop the skills base and 'know-how' needed to implement effective project, programme and portfolio governance arrangements. Our trainers and training materials are regarded as among the best available in Australasia. We incorporate the latest research in effective learning into our approaches. In support of the different ways people learn, our courses include a mixture of presentations, hands-on activities, discussions and review sessions. After their courses, our delegates are given access to the tools we have developed for our clients. In addition to our briefings, we offer a range of consulting support services.

Additional support

We deliver our briefings in-house, and can customise them to better suit your needs. We also provide ongoing coaching and mentoring support, as well as in-depth consulting and project assurance services.

Contact us

To learn more about how our training and services can benefit you, or to register on one of our courses, or to ask for more information or a quote, call us now on 03 9015 9459, email Inspiring@AspireAustralAsia.com.au or visit www.InspiringProjects.com.au.

Governance of Change Initiatives

Course Code	GOVO1
Overview	To progress up the corporate ladder, people have to prove themselves as effective managers of operational processes. Increasingly, it is being recognised worldwide that competence in operational management is not a predictor of success in governance of change initiatives. This briefing provides an overview of the governance of corporate project portfolios, programmes and projects.
Course Objectives	At the end of this briefing delegates will be able to: <ul style="list-style-type: none"> • Describe portfolio, programme and project governance, and their integration into corporate governance; • Define the structures and processes that support governance of portfolios, programmes and individual projects; • Describe Governance of Project Management.
Who Should Attend	Members of Corporate Boards and Risk Management committees, Executives and Business Managers, members of Programme and Project Boards, Project and Programme Managers and others responsible for approving and governing organisational investments in projects, programmes and project portfolios.
Prerequisites	There are no prerequisites for this Briefing.
Course Content	The briefing will cover the following topics at an Executive level: <ul style="list-style-type: none"> • Relationship of portfolio, programme and project governance to Corporate Governance and ICT Governance; • The similarities and critical differences between business-as-usual and change through portfolios, programmes and projects; • Principles of Governance of portfolios, programmes and projects; • What the Standards say about governance; • The role of the sponsor - directing, supporting; • Working with people - building the right team, communicating, dealing with resistance; • Identifying and establishing portfolios, programmes and projects, and interlocking governance functions; • What the portfolio, programme and project management methods have to offer; • Staying in control over the delivery journey: what should I be doing, what should others be doing? • Governance of cross-organisational change initiatives; • Governance of project management, which deals with internal business reviews of projects, programmes and portfolios, and corporate responsibilities towards the management of business change investments.
Included with the course	Participants will receive Briefing Notes and insightful additional readings.
Delivery	This Briefing is generally conducted in a round-the-table mode. It is generally delivered over one day but can be shortened to half a day. An eLearning version is coming.
Availability	This Briefing is only offered in-house, generally as part of organisational adoption of PRINCE2 or MSP.
Points	PMI: 4 PDUs; AIPM: 4 CPD points

Governing Projects with PRINCE2

Course Code	GOVJ1
Overview	PRINCE2 is a project management method that will benefit all types of projects in any domain. It is designed to facilitate effective organisational control of projects. PRINCE2 provide extensive guidance on governance and on tailoring the method to best meet organisational and project needs. This briefing will induct delegates into project governance in a PRINCE2 environment.
Course Objectives	At the end of this briefing delegates will be able to: <ul style="list-style-type: none"> • Describe at a high level the PRINCE2 project management method; • Understand the Project Board roles of Executive, Senior User and Senior Supplier, and the accountabilities and responsibilities of each role; • Understand associated governance support functions and processes; • Describe Project Board collective and individual duties and behaviours; • Describe the activities of Project Board members across the project lifecycle.
Who Should Attend	<ul style="list-style-type: none"> • Executives and Managers who have been asked to govern a project using PRINCE2 for the first time • Programme Office staff who must provide administrative support to those governing projects • Other managers and subject matter experts who must provide assurance support to those governing projects.
Prerequisites	There are no prerequisites for this Briefing.
Course Content	The briefing will cover the following topics at an Executive level: <ul style="list-style-type: none"> • Overview of the PRINCE2 project management method; • The Directing layer of the PRINCE2 process model; • Project Board duties and behaviours; • Roles and responsibilities of Project board members; • Project assurance as a Project Board support function; Gateway Reviews; quality assurance; • Designing project governance arrangements and integrating them into corporate and programme governance arrangements; • Considering project proposals and authorising project initiation; mechanisms for defining and realising benefits from investments in projects; investment logic maps; • Project implementation design; designing an effective control framework in a management by exception mode; the Business Case as the primary project control; change control, authorising the project; • Providing ad hoc advice and direction to the project management team; • Maintaining control as the project progresses, periodic reviews and authorising continuation; • Interventions and escalations; the effective use of project tolerances; • Confirming project closure; premature closure; • Governance beyond project closure; benefits reviews and responses.
Included with the course	Participants will receive Briefing Notes and insightful additional readings.
Delivery	This Briefing is generally conducted in a round-the-table mode. It is generally delivered over one day but can be shortened to half a day. eLearning and blended offerings coming.
Availability	This Short Course is only offered in-house, generally as part of organisational adoption of PRINCE2.
Points	PMI: 4 PDUs; AIPM: 4 CPD points

Governing Programmes with MSP

Course Code	GOVG1
Overview	MSP is a programme management method that is focussed on major transformational change but that will be useful in the control of any type of programme. It is designed to act as the 'filter' between ambiguity at strategic level and precision at project level. The MSP method consists of 3 integrated elements - 7 Principles, 9 Governance Themes and 6 Processes in a Transformational Flow - with supporting advice at all levels on governance, on integration between programme and project governance and controls, and on tailoring the method to best meet organisational and programme needs. This briefing will induct delegates into programme governance in an MSP environment.
Course Objectives	At the end of this briefing delegates will be able to: <ul style="list-style-type: none"> • Describe at a high level the MSP programme management method; • Understand the roles and responsibilities of the Sponsoring Group and the Senior Responsible Owner; • Understand associated governance support functions and processes; • Describe the other key roles in the MSP organisational structure, and their contribution to effective governance; • Describe Programme Board collective and individual duties and behaviours; • Describe the activities of Programme Board members across the transformational flow; • Understand the value of effective integration between programme and project governance, and mechanisms available.
Who Should Attend	<ul style="list-style-type: none"> • Executives and Managers who have been asked to sponsor or govern a programme using MSP for the first time; • Programme Office staff who must provide administrative support to those governing programmes; • Centre of Excellence staff who will be an organisation's internal experts in programme governance; • Other managers and subject matter experts who must provide assurance support to those governing programmes.
Prerequisites	There are no prerequisites for this Briefing.
Course Content	The Briefing will cover the following topics at an Executive level: <ul style="list-style-type: none"> • Overview of the MSP programme management method; • The roles of Sponsoring Group, SRO, Programme Manager and Business Change Manager, and associated and supporting roles and functions such as the Programme Office; • Roles and responsibilities of Programme Board members; • Programme assurance as a programme support function; Gateway Reviews; quality assurance; • Designing programme governance arrangements and integrating them into corporate and portfolio governance arrangements; • Identifying a programme and gathering organisational support; • Defining a programme and establishing an effective governance framework; • Implementing governance arrangements over programme execution; periodic reviews and audits; • The role of the Business Case, Blueprint and Benefit Profiles in governance; • Interventions and escalations; maintaining control over projects; • Governance of transition; managing the risk to business as usual; • Confirming programme closure; premature closure and the Pareto principle.
Included with the course	Participants will receive Briefing Notes and insightful additional readings.
Delivery	This Briefing is generally conducted in a round-the-table mode. It is generally delivered over one day but can be shortened to half a day. eLearning and blended offerings coming.
Availability	This Briefing is only offered in-house, generally as part of organisational adoption of MSP.
Professional	PMI: 4 PDUs; AIPM: 4 CPD points