

# **Inspiring Business Analysis Training**

### About Business Analysis

Why do business requirements always surface after you deliver your product? Clients seem to constantly change their mind - you deliver what your customer asked for, but they still don't like it. It seems the only constant when it comes to business analysis is that things keep changing. Maybe it's time to increase the requirements analysis skills in your organization with 'inspiring' business analysis training courses.



## About Inspiring Projects

Inspiring Projects, a division of Aspire Australasia Pty Ltd, was established to support best practice in all aspects of project delivery. We offer training throughout the Asia Pacific region. Our consultants and trainers have had over 30 years' experience in business modelling and business analysis in real programmes and projects, and we bring this deep experience to our courses.

#### About our training

Our business analysis training and skill development services help you structure, simplify, and succeed with requirements. Inspiring training solves business problems by combining industry best practices, a proven, practical approach, and an engaging delivery to make it work for you.

All of our training is aligned with the *Business Analysis Body of Knowledge*<sup>®</sup> (*BABOK*<sup>®</sup>) Version 2.0. Our trainers and training materials are regarded as among the best available in Australasia. We incorporate the latest research in effective learning into our approaches. In support of the different ways people learn, our courses include a mixture of presentations, hands-on activities, discussions and review sessions.

#### Additional support

We can deliver any of our courses in-house, and customise our courses to better suit your needs. We also provide ongoing coaching and mentoring support, as well as indepth consulting and project support services.

#### Contact us

To learn more about how our business analysis services can benefit you, or to register on one of our courses, or for more information or a quote, call us now on 03 9015 9459, email training@InspiringProjects.com.au or visit www.InspiringProjects.com.au.

The terms "Business Analysis Body of Knowledge®" and "BABOK®" are registered trademarks of IIBA

# Eliciting Business Requirements

Course Code	BANE2
Overview	In order to navigate the political landscape to meet or exceed customer expectations on any project, it is essential to efficiently and effectively gather their requirements. This course helps you develop skills and learn techniques to translate customer needs into project requirements. It provides a framework for identifying business problems, and linking requirements to business objectives in order to solve business problems and set project scope. The approach taken is applicable to all types of requirements gathering efforts, including systems development projects. Many practical and engaging exercises and role playing help walk people through the concepts presented, and afford ample practice with the techniques learned.
Course Objectives	<ul> <li>By the end of this short course, participants will be able to:</li> <li>Understand what requirements are and why they are critical to success;</li> <li>Understand the overall requirements process;</li> <li>Use a systematic process for gathering requirements;</li> <li>Describe and identify key stakeholders for requirements gathering sessions:</li> <li>Use numerous methods of eliciting the right information from your clients in the right situations;</li> <li>Better handle difficult people situations;</li> <li>Gain consensus on priorities of requirements.</li> </ul>
Who Should Attend	This event is designed for new business analysts, business people, systems analysts, project managers, and anyone who is involved in the development of any business product, not just software development
Prerequisites	Participants should have worked on the analysis, development, maintenance or enhancement of at least one business product
Course Content	<ul> <li>This short course covers:</li> <li>Introduction: definitions; context; distinction between requirements and design; requirements process steps;</li> <li>High level requirements: defining problem/need (root causes, SARIE and fishbone); objectives and deliverables;</li> <li>Preparing for elicitation: objectives; information gathering techniques; key roles; agenda and ground rules;</li> <li>Getting to consensus: conflict; handling difficult people; prioritizing requirements;</li> </ul>
Included with the course	A comprehensive Delegate Workbook complete with examples and workshop solutions
Format	To help assimilate the tools and techniques learned, there is a mixture of group and team exercises throughout the course. The use of a realistic case study will help reinforce concepts learned. Students will need to be prepared for a high level of participation
Delivery options	We offer a range of delivery styles and packages for this course. There is no schedule of public courses; the course is generally delivered in-house for groups. Individuals can do this training
options	through our Home Study option (eLearning option coming).