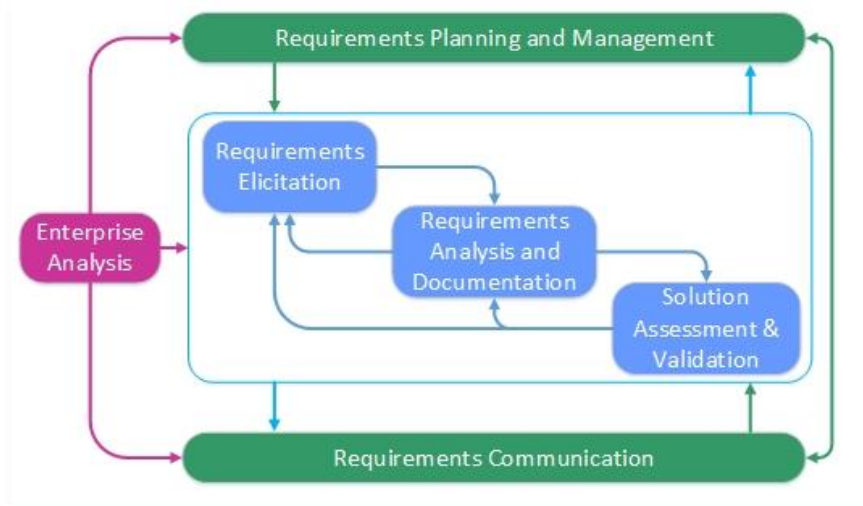# Inspiring Business Analysis Training

About Business Analysis

Why do business requirements always surface after you deliver your product? Clients seem to constantly change their mind - you deliver what your customer asked for, but they still don't like it. It seems the only constant when it comes to business analysis is that things keep changing. Maybe it's time to increase the requirements analysis skills in your organization with 'inspiring' business analysis training courses.

About Inspiring Projects

Inspiring Projects, a division of Aspire Australasia Pty Ltd, was established to support best practice in all aspects of project delivery. We offer training throughout the Asia Pacific region. Our consultants and trainers have had over 30 years' experience in business modelling and business analysis in real programmes and projects, and we bring this deep experience to our courses.

About our training

Our business analysis training and skill development services help you structure, simplify, and succeed with requirements. Inspiring training solves business problems by combining industry best practices, a proven, practical approach, and an engaging delivery to make it work for you.

All of our training is aligned with the *Business Analysis Body of Knowledge*® (*BABOK*®) Version 2.0. Our trainers and training materials are regarded as among the best available in Australasia. We incorporate the latest research in effective learning into our approaches. In support of the different ways people learn, our courses include a mixture of presentations, hands-on activities, discussions and review sessions.

Additional support

We can deliver any of our courses in-house, and customise our courses to better suit your needs. We also provide ongoing coaching and mentoring support, as well as in-depth consulting and project support services.

Contact us

To learn more about how our business analysis services can benefit you, or to register on one of our courses, or for more information or a quote, call us now on 03 9015 9459, email training@InspiringProjects.com.au or visit www.InspiringProjects.com.au.

Defining and Analysing Requirements

Course Code	BAND3
Overview	Perhaps the single most difficult project phase is gathering and managing project and product requirements. This course examines several facets of the process. It takes the approach that gathering requirements is a consultative activity and presents several methods, models and techniques to help IT professionals work with the business as consultants. You will also learn how to gather, document and trace requirements throughout the project life cycle. After taking this course, you will look at the requirements process in a whole new light and be much more effective at managing the effort to produce products that will delight your customers.
Course Objectives	By the end of this short course, participants will be able to • Use a systematic process for gathering, documenting, and managing requirements that are critical to business success; • Trace requirements back to business problems and business objectives and forward to construction and testing; • Identify project stakeholders and demonstrate the keys to obtaining stakeholder trust, ownership and commitment; • Use methods of eliciting information, including a handy prototyping technique: • List the components of a "great" requirement and provide examples of each; • Build a complete package of business requirements, leveraging the interdependencies of data, processes and user interfaces: • Manage business requirements, including additional requirements that surface throughout the project; hidden requirements
Who Should Attend	This short course is designed for business analysts, requirements managers, project managers and anyone who is involved in software development projects. It also provides excellent information for business clients and sponsors, quality assurance analysts, and other stakeholders involved in software development projects.
Prerequisites	No technical experience is necessary, but an understanding of applications development is required.
Course Content	This short course covers: • Requirements Management:: business context; business rules and requirements; requirements traceability; • Effective Elicitation: considerations in choosing techniques; • Stakeholders, Partnerships and Accountability: characteristics of an effective Business Analyst; partnership and trust; responsibility assignment matrix; • Process Mapping: process diagrams; process scope; primary and alternate paths; exceptions • Translating Information Requirements: entities, attributes, relationships; business rules • Use Cases: basics; narrative flow of events; iterations; Use Cases and Test Cases; • User Interfaces and Prototyping: purpose of prototypes; actors, objectives, and scenarios; roles; prototype review; • Managing Changes: scope management; scope creep; strategies for scope management;
Included with the course	A comprehensive Delegate Workbook complete with examples and workshop solutions.
Format	To help assimilate the tools and techniques learned, there is a mixture of group and team exercises throughout the course. The use of a realistic case study will help reinforce concepts learned. Students will need to be prepared for a high level of participation
Delivery options	We offer a range of delivery styles and packages for this course. There is no schedule of public courses; the course is generally delivered in-house for groups. Individuals can do this training through our Home Study option (eLearning option coming).
Professional	PMI: 16 PDUs; AIPM: 14 CPD points